

ST JOHN LUTHERAN CHURCH
1710 5th St. S, Fargo, ND
701-232-8521

JOB DESCRIPTION: Custodian

PURPOSE:

To clean and maintain church buildings, furnishings and grounds

RESPONSIBILITIES:

- Cleaning and routine maintenance
- Open and lock church before and after church services and events
- Order cleaning supplies
- Set-up and tear-down for special events
- Snow removal on steps and sidewalk
- Lawn mowing and trimming
- Schedule maintenance and repair of HVAC and related equipment
- Additional duties as directed by the Office Administrator

QUALIFICATIONS:

- Must be able to lift up to 50 pounds on a frequent basis
- Must be able to do continual physical activity
- Must be familiar with operation of cleaning and maintenance equipment
- Must be able to work independently and demonstrate skills in functioning as part of a team
- Must be committed to the mission of St. John Lutheran Church
- Must be knowledgeable of HVAC Units and steam boiler apparatus
- Must be self-directing
- Must have own transportation and valid driver's license

ACCOUNTABILITY:

Accountable to Church Council and Property Committee
Direct supervision by Office Administrator